

The Tom and Frances Leach Foundation, Inc.

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- CHARITABLE GRANT APPLICATION -

Please type. Use only the space provided - enclose only the appendices requested.

1. Name, address and telephone number of organization requesting funds.

2. Name and address of contact person and the affiliation of that person with the organization.

3. Documentation of the organization's non-profit and tax-exempt status, including a copy of the ruling from the United States Internal Revenue Service (Note enclosed sample of form needed). APPENDIX A

4. Date and Place of Incorporation

5. List principal officers, Board of Directors and staff of organization (Use separate sheet if necessary as APPENDIX B.)

6. Give a clear concise statement of the organization's purpose.

7. List any other organizations in the area with a purpose similar to this organization.

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8. Indicate the geographical area and population this organization serves.

9. Describe the project or program for which funds are being sought, the need the project intends to address and the proposed time period of the project.

10. Describe the plan by which the results of this project will be determined and evaluated.

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11. If this is a capital request, please describe the item or items needed and the respective costs. If a campaign, describe the components of the drive and The separate dollar goals.

FINANCIAL INFORMATION

12. Total Project Cost (APPENDIX D) \$ _____

13. Amount requested \$ _____

14. Annual Operating Budget (Indicate percentage of overall budget directed toward fund-raising activities) APPENDIX C \$ _____ % _____

Previous year's annual operating budget \$ _____ % _____

Projected next year's operating budget \$ _____ % _____

Previous Grants
Year and Amount

15. Indicate additional sources from whom funds for this project are being sought.

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16. List major sources and levels of support over the past two years.

17. Please enclose the following information with this application:

APPENDIX A - a copy of the IRS ruling showing the tax exempt status of the organization including a copy of the ruling that the applicant is not a private foundation.

APPENDIX B - Board of Directors (Paragraph 5)

APPENDIX C - the current annual operating budget (Paragraph 14)

APPENDIX D - a complete budget for the project Described (Paragraph 12)

APPENDIX E - an audited financial statement of the previous year's activities

APPENDIX F - the latest copy of your 990 report (if you file one)

APPENDIX G - a statement signed by a duly authorized officer of the organization, verifying that there is no pending or threatened judicial or administrative action or proceeding which if determined adversely to the organization could result in the termination of the organization's tax exempt status.

Approved

Not Approved

Reasons

Date

Signed